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## North Country Alliance Board of Directors Monthly Meeting Minutes

Date:	February 17, 2021
Location:	via GoToMeeting
Board Members Present:	Carol Calabrese, Ben Dixon, Jeremy Evans, Kate Fish, Brian Gladwin, Patrick Kelly, Renee McFarlin, Franz Philippe, Marijean Remington, Joe Russo, Cheyenne Steria, Eric Virkler, Donna Wadsworth, Christy Wilt, Dave Zembiec
Board Members Absent:	None
Others Present:	Aviva Gold, Michelle Capone, Steve Lockwood, Matt Siver

**Call to order:** The meeting was called to order by M. Remington at 11:00am

**Approval of minutes of previous meeting:** F. Phillippe moved to approve the minutes, and D. Zembiec seconded. The minutes were approved with no corrections

**President's Report:** M. Remington congratulated D. Zembiec for his appointment as CEO of JCED, and B. Dixon for being selected as ED of the SLC Chamber of Commerce.

### **Treasurer's Report:**

Total cash in bank: \$1,090, 218  
Allowance for bad debt: \$202,001  
Total assets: \$3,790,027  
Liabilities: \$2,631,646  
Equity: \$1,158,381  
Total L&E: \$3,790,027  
Net Income YTD: \$242  
Total available to loan: \$1,086,382



**Committee Reports:**

- Loan Review Committee  
 Portfolio Review: M. Siver reported that Swift Labs paid their loan off in full. Other accounts that were three months behind have pulled current, others that are one month behind are working to pull current, and overall the portfolio is in good shape.
- Education and Outreach Committee: M. Capone presented the Education and Outreach Agenda. P. Kelly requested an addition of opposition to prison closures. A. Gold will email the final Agenda to the full membership. Individual board members and others agreed to present the agenda to their NYS representatives:

J. Evans and R. McFarlin	Sen. Stec, Assemblyman Jones
M. Capone	Assemblymen Blankenbush and Walczyk
P. Kelly	Sen. Ritchie
E. Virkler	Sen. Griffo
C. Wilt	Assemblyman Simpson, Sen. Tedisco

B. Dixon suggested an online meeting with legislators. M. Remington suggested considering that after feedback from legislators after initial presentation from above volunteers.

J. Evans moved to approve the Agenda with the Prison Closure amendment, B. Dixon seconded, and the motion carried.

- Audit/Finance Committee: M. Capone and M. Siver are currently managing the audit process. A report will follow next month.
- Governance Committee: Board members are required to complete the Conflict of Interest and Board Evaluation forms and return them to M. Capone within 24 hours.



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- **Communications and Membership Committee:** A monthly e-newsletter to highlight NCA and relevant member news will begin in March. M. Capone, A. Gold, and M. Siver will spearhead the effort. Contributions are welcome.
  - **Nominating Committee:** New committee members B. Dixon, R. McFarlin, and D. Wadsworth are appreciated. B. Dixon's new position with the SLC Chamber of Commerce is a seamless transition from his previous membership, and so his board position will remain.

**Old Business:** E. Virkler completed the new committee matrix with board members and others agreeing to their new committee commitments. M. Remington commented that new members on committees will help distribute the workload. A. Gold will update the website and other relevant records.

**New Business:** None

**Adjournment:** D. Zembiec moved to adjourn, P. Kelly seconded, and the meeting was adjourned at 11:35am.